

Request for Proposals Technical Content Development for the NASEO-NARUC State Energy Security Academy

Solicitation Number: NASEO-2026-RFP-014

Released: October 15, 2026

Questions Due: October 26, 2026

Responses Due: November 5, 2026

Questions and Answers:

Question 1: The RFP states “NASEO will build final lessons in LearnWorlds and coordinate recorded video segments with practitioners and partners.” Can you clarify the final deliverable and if the team will be responsible for LearnWorlds integration or simply creating work products and graphics such that they are sized appropriately?

Answer 1: The selected contractor will deliver raw technical content in Microsoft Word using the NASEO style guide, which will be provided by NASEO. Any graphics provided developed should be .jpg, .pdf, or .png files. The selected contractor will not be responsible for uploading or otherwise managing content in the LearnWorlds platform.

Question 2: Can you provide the materials developed on the Liquid Fuels class?

Answer 2: NASEO will provide all internal draft materials to the selected contractor upon award. Key content has been pulled from [NASEO’s Regional Petroleum Response Collaboratives webpage](#), and *Oil and Natural Gas* resources from the [DOE CESER SLTT Resource Library](#).

Question 3: Will the selected firm be a sub-recipient or a contractor under NASEO’s DOE funding agreement? Which sheets of the EERE budget justification workbook should we complete?

Answer 3: Applicants should fill out all the relevant tabs based on their respective budgets. Applicants should only complete the contractual tab if they were including their own subcontractor under the proposal, which NASEO discourages.

Question 4: Our firm does not have a federally negotiated indirect cost rate. May we use the de minimis rate? Or should loaded hourly rates go on the contractual line?

Answer 4: Please use whatever rates you use for other federal agreements.

Question 5: Must every team member be a US citizen living in the United States, as NASEO stated in the Q&A for NASEO-2026-RFP-010? Does that also apply to a teaming partner’s staff?

Answer 5: Yes.

Question 6: How long is a lesson expected to be, in seat time or screen count? About how many knowledge check items and graphics should each lesson have?

Answer 6: Lessons should range from 10-25 minutes depending on topic complexity. Each lesson should have at least one knowledge check. There is not a specific number of graphics required for each lesson. NASEO will work with the contractor to determine if graphics are appropriate and beneficial for each lesson.

Question 7: How many lessons are in the draft Liquid Fuels class, and which of the nine standard lessons are missing?

Answer 7: There will be at least 9 lessons in the liquid fuels class. The first 3 initial draft lessons have been completed at this time.

Question 8: Should proposals price the “additional class content and lessons” in Purpose item (3)? Or will NASEO task that work separately?

Answer 8: NASEO will task that work separately and evaluate it on an additive basis. This is an optional component. The primary focus of the RFP is for the previous two purpose items listed.

Question 9: Will NASEO confirm the week numbers in the deliverables table? With ten-business-day review gates, may proposers submit a schedule that shifts the milestones to align with the gates?

Answer 9: NASEO will accept adjusted milestones and week numbers as long as the proposed period of performance and the review gates remain the same.

Question 10: Does the six-page limit include a budget narrative? Or does it cover only the cover letter, relevant experience, and approach?

Answer 10: The six-page limit covers only the cover letter, relevant experience, and approach.

Question 11: Should proposals include practitioner interview scripts, or only suggested topics?

Answer 11: Scripts are not required. Most topics and sub-topics will be provided by NASEO. See Lesson structure for each sector class for additional information. Specific approaches or content within these are welcome.